

Saturday Site Manager Corvallis Farmers' Market

We are a local nonprofit looking for someone with an interest in local food systems to be the Site Manager for the Corvallis Farmers' Market on Saturdays. The Site Manager must be a good communicator who likes interacting with a wide variety of people and values farming, local food, and food access for everyone in the community. Our small community-oriented staff welcomes applicants with different types of experience who share these values.

About Corvallis-Albany Farmers' Markets:

CAFM is a farmer-led nonprofit that operates outdoor farmers' markets in Corvallis and Albany and otherwise promotes and assists farm direct marketers whose farms are located in six counties: Benton, Linn, Lincoln, Lane, Marion and Polk. Our membership is made up of roughly 125 small family-scale farms. Farm direct marketing is a direct link between consumers and producers that prohibits resale and promotes transparency and traceability. CAFM has a longtime commitment to enhancing access to high quality, local food among ALL members of our community. We are deeply engaged in nutrition programs (SNAP, Double Up Food Bucks, gleaning, Farm Direct Nutrition Program) that promote food justice and equity.

Position Description

Work hours: Generally onsite 7 am - 2:30 pm. During certain parts of the season, adjustments may be required. Picking up & dropping off the market van (paid time) adds a little time on either end. There may be infrequent additional hours on different days for staff meetings or training opportunities that can be tailored to fit your schedule.

Season: Saturdays from April 18 - November 21 & bonus market on December 5. We are looking for someone to commit to the full 2026 season.

Work location: Downtown Corvallis at 1st St. & Jackson St.

Pay: \$18.49 hourly. This is a part-time seasonal position.

Position Duties:

- Pick up and drop off the market van before & after markets (this is paid time). You need to be comfortable driving a large Sprinter van.
- Set up & break down market booth and event tents, tables, chairs, road signs, cones, electronics, and other equipment.
- Bring home electronics equipment to charge each week.
- Direct vendors to their assigned spaces and answer their questions. Answering texts & phone calls from vendors day-of market.
- Listen to vendor concerns and suggestions and forward them to the market director. Encourage vendors to maintain a cooperative spirit that promotes the general good of the market.
- Communicate with vendors and customers to enforce CAFM rules. Must become familiar with our vendor handbook.

- Oversee market booth staff. Operate the market booth as needed to allow breaks for the market booth employee.
- Run debit/credit card, SNAP, and Double Up Food Bucks transactions for customers
- Walk the market often to keep an eye on things.
- Deliver stall fee envelopes & token return bags to vendors.
- Answer prospective vendor and customer questions about the market in a way that fosters good public perceptions.
- Assist with administrative tasks and surveys related to funding for Double Up Food Bucks and other nutrition programs.
- Help direct customers to vendors or other local farms that may have requested products.
- Communicate with market director & other staff via email or text about how the market day went, including feedback on events.

Required Qualifications:

- Stable work and/or volunteer history that includes significant public interaction and familiarity with small-scale agriculture.
- Good communication skills are needed for high-quality interaction with vendors and customers.
- Ability to communicate via email and text on a timely basis.
- Ability to comprehend and explain written guidelines.
- Ability to keep records and handle cash.
- Ability to stand all day, bend frequently, lift up to 70 lbs for short distances. (We have a dolly for hauling & we use teamwork often, especially for setting up tents).
- Ability to work all day outside in any weather conditions—heat, cold, rain, wind, etc.
- Ability to exercise good safety judgment.
- Strong attention to detail and ability to multitask.

Preferred Qualifications:

- Spanish language ability
- Prior interest or involvement in farmers' markets, small-scale agriculture/horticulture or other aspects of community food security, such as community gardens, gleaning, food banks, cooking classes for low-income persons and the like.

Note: We have not specified a required or preferred educational background. That is because management of farmers' markets does not have an established educational and career track. We are still interested in evaluating candidates' educational background as well as their paid and volunteer experience.

To Apply: Send a brief cover letter or email plus resume and references to Taylor Kamsler Wilson at cafml@locallygrown.org. For best chance of consideration, please apply by March 16, 2026 by 11:59 pm.

Non-discrimination statement & CAFM values

CAFM is committed to operating markets in a manner that allows vendors and customers to participate without fear of discrimination. Our goal is to operate supportive, welcoming and inclusive spaces for all community members.

CAFM participates in nutrition programs that require our compliance with state and/or federal laws prohibiting discrimination toward groups of people. We are committed to operating all programs in ways that not only comply with requirements but also make participants feel welcome at farmers' markets.

Farmers' markets count as a public accommodation and thus are subject to state law (ORS chapter 659A), which deals with discrimination on the basis of race, color, religion, sex, sexual orientation, national origin, marital status, age, disability or familial status.

While CAFM retains the right and responsibility to select vendors based on criteria designed to maintain the character of farmers' markets, which is focused on promotion of farm direct marketing, we will work to support opportunities for under-represented groups that have historically been excluded from owning farm land and operating agricultural businesses. We know that a more diverse vendor base will create a more welcoming environment for customers who may not yet see the markets as a place for themselves.